

# Rules of tender

**Sea trials of the moored profiler PROLIXE**

Consultation N° 251000166

**Tenders submission deadline : SEPTEMBER 5, 2025 at 4:00 p.m.**

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## 1. Presentation of Ifremer

As a public industrial and commercial establishment, Ifremer is under the joint supervision of the Ministry of Ecological and Solidarity Transition and Energy and the Ministry of Higher Education, Research and Innovation.

The missions of Ifremer are:

- to know, evaluate and develop ocean resources and enable their sustainable exploitation
- improve methods for monitoring, forecasting the evolution of protection and enhancement of the marine and coastal environment
- promote the economic development of the maritime world

To achieve these objectives, Ifremer concentrates its action in the following areas:

- the research
- public interest expertise (monitoring of the coastal environment and quality control of seafood products)
- the provision of resources (oceanographic fleet and technological development)
- transfer to companies and the valuation of their activities

His fields of activity are :

- monitoring, use and development of coastal seas
- monitoring and optimization of aquaculture productions
- fisheries resources, sustainable exploitation and recovery
- exploration and exploitation of ocean floor
- circulation and marine ecosystems, evolution and forecast
- great equipment for oceanography

### **Main international cooperation:**

Ifremer works in a network with the French and international scientific community, and in partnership with organizations in many countries. Ifremer's cooperation is focused on major international programs, overseas, international (United States, Canada, Russia, Japan, China, Brazil, ...), and a Mediterranean policy associating Europe with the southern shore of the Mediterranean. Ifremer's international cooperation enables a better sharing of knowledge, know-how and exchanges of scientific skills.

Its international actions are based on:

- a desire of the European Union to internationalize European research,
- an international approach of the National Agency for Research,
- A growing Mediterranean dimension.

### **IFREMER in a few figures :**

- 1500 people, 2000 including subsidiaries and associated laboratories
- annual budget of around € 213 million (excluding internal operations)
- 30 geographical sites in mainland France and DOM-TOM en métropole et DROM-COM.

## **2. Purpose of the consultation**

The purpose of this consultation is sea trials for the moored profiler PROLIXE over a one-month period. Services are described in the special technical terms and conditions.

## **3. Tender framework**

### **3.1. Procedure**

The procedure chosen is the adapted procedure in accordance with article R2123-1 of the French Public Procurement Code.

### **3.2. Negotiation**

Following analysis of the proposals, Ifremer reserves the right to conduct one or more phases of negotiation with the candidate(s) whose proposals are judged to be the most satisfactory in terms of the judging criteria. Discussions may cover all aspects of the offer, both technical and financial. Where appropriate, the outcome of negotiations will be finalized with the selected candidate before notification of the contract. The contracting authority may award the contract directly without negotiation.

### **3.3. Variants**

This contract does not include a mandatory variant. Free enterprise variants are not authorized.

### **3.4. Validity period of tenders**

The validity period is 90 days from the deadline for the receipt of offers.

### **3.5. Language of bids**

Tenders must be submitted in French or English.

### **3.6. Consortia**

The contract will be awarded to:

- an individual firm,
- or a business consortium.

Bidding firms may be grouped as joint and several liability consortia or as joint-liability consortia.

For business consortium bids:

- One consortium firm will be named consortium representative on the binding contract,
- For joint-liability consortia, the representative must be jointly and severally liable,
- For joint and several liability consortia, the binding contract shall be a single document stating the total contract value and all services the consortium has to jointly perform,



- Applications and bids shall be presented by all consortium firms, or by the representative with required authority to represent the consortium at this stage. One firm cannot represent more than one consortium.

- Bids shall be signed by all consortium firms, or by the representative with required authority to represent the consortium at this stage (representative power of attorney).

Possibility of submitting several tenders for the public contract(s), acting at the same time:

- As individual tenderers and members of one or more consortium: yes

- As members of several groupings: noLe marché sera attribué : yes

## **4. Conditions relating to the contract**

### **4.1. Type of contract**

The contract is a services contract.

### **4.2. Form of the contract**

The contract is concluded at a global and fixed price.

### **4.3. Duration of the contract**

The contract takes effect from the date of notification. Its duration coincides with the duration of performance of the services.

### **4.4. Allotment**

Since the contract services are homogeneous, they are not subject to allotment.

### **4.5. Common procurement vocabulary (CPV)**

The classification in accordance with the Common procurement vocabulary (CPV) is:  
71632000-7 Technical testing services

### **4.6. General clauses**

This contract refers to the general administrative clauses applicable to public contracts for current supplies and services approved by order of March 30, 2021 (CCAG-FCS).

## **5. CONSULTATION FILE**

### **5.1. Contents of the consultation file**

The contracting authority provides candidates with the consultation file, including:

- The rules of tender,
- The special clauses valid for act of commitment,
- The special technical terms and conditions;

- The declaration of honour to be signed by the candidate.

This file is available at: <https://www.marches-publics.gouv.fr>

The documents in the file are provided in English for information purposes only, with the exception of the special technical terms and conditions, which is provided only in English.

## 5.2. Verification of consultation documents

Candidates are not required to provide any additional information to the consultation file; however, the candidate will be required to check that these documents do not contain any errors, omissions or contradictions that are normally detectable by a professional. In this case, the candidate must attach to the contract a statement showing these errors, omissions or contradictions and, if necessary, submit a supplementary proposal including the cost of additional services.

## 5.3. Modification of the consultation file

Ifremer reserves the right to make detailed changes to the tender documents no later than 5 calendar days before the deadline for submitting tenders. The contracting authority will inform all those who have withdrawn the tender documents under conditions that respect the principle of equality. Candidates must then respond based on the amended documents without being able to make any complaints in this regard. If, during the study of the file by the candidates, the deadline set for the submission of offers is postponed, the above provisions are applicable according to the new date.

# 6. PRESENTATION OF APPLICATIONS AND OFFERS

**The candidate must provide all of the following documents in one file.**

## 6.1. Application documents

As part of his application, the candidate must provide the following documents:

File name	Object	Content
DC1_candidate name	Application letter	Form DC1 to be completed and signed <a href="https://www.economie.gouv.fr/daj/formulaires-declaration-du-candidat">https://www.economie.gouv.fr/daj/formulaires-declaration-du-candidat</a>
DC2_candidate name	Nomination form	Form DC2 to be completed and signed <a href="https://www.economie.gouv.fr/daj/formulaires-declaration-du-candidat">https://www.economie.gouv.fr/daj/formulaires-declaration-du-candidat</a>
Empowerment_candidate name	Document justifying the authorization of the	Signature delegation

	signatory to bind the company	
SS_candidate name	Sworn statement	Document to be signed
Presentation_candidate name	General presentation of the company	Presentation of the location and general organization of services, areas of intervention, human and technical resources
References_candidate name	List of the 3 main and most recent verifiable references for services similar to this contract carried out by the candidate (including co-contractors and subcontractors) over the last three years	<p>This document must specify the purpose of the services provided, the recipient, the amount and the date of execution.</p> <p>1 page per reference maximum</p>

The candidate must provide a copy of the judgment(s) pronounced in the event of receivership or in the case of an equivalent foreign procedure.

### **DUME**

Pursuant to the provisions of article R2143-4 of the Public Procurement Code, the candidate may submit his application in the form of a single European Market Document (DUME) instead of the DC1 and DC2 mentioned above.

Find the service to fill the DUME at the following address:

- the "Service DUME" made available by the State via <https://dume.chorus-pro.gouv.fr> ;
- the service made available by the European Commission: <https://ec.europa.eu/tools/espd>.

However, the candidate must provide all the information and supporting documents requested above to assess that he has the economic and financial capacity and the technical and professional capacities necessary for the execution of the contract.

### **Information available online**

In accordance with the provisions of article R2143-13 of the Public Procurement Code, candidates are not required to provide supporting documents and evidence that the public purchaser can obtain directly through an electronic delivery system. Information administered by an official body or digital storage space, provided that the application file contains all the information necessary to consult this system or this space and that access to it is free of charge.

### **Conditions for evaluating a grouped applications**

To justify the professional, technical or financial capacities, a company may apply for a consortium with other companies (legal persons or sole proprietorships).

The assessment of the professional, technical and financial capacities of the members of the group is global; it is not required that each company has all the skills required for the performance of the contract.

Nevertheless, in this case, each company constituting the grouping will have to provide all the documents and information relating to the application requested in the advertisement notice and this rules of tender. It is the same in the case of subcontracting.

### **Regularisation of applications**

Pursuant to Article R2144-2 of the Public Procurement Code, Ifremer reserves the right to ask the candidates concerned to complete their application file within an appropriate and identical deadline for all.

## **6.2. Tender documents**

The act of commitment is not required to be signed upon submission of the bid. Only the bidder informed that their bid has been accepted will be required to sign it. However, in order to shorten processing times, the contracting authority encourages bidders to sign their bids upon submission of the bid.

As part of its offer, the candidate must provide the following documents:

<b>File name</b>	<b>Purpose/Content</b>
CCP_candidate name	Special clauses valid for act of commitment completed
MT_candidate name	Technical report (free format) including the following information:  1°Presentation of the test site. The candidate must specify the tests carried out on the site since 2023.  2°Presentation of the naval means used  3°Presentation of the conditions for carrying out the tests.

Any commercial documentation and/or documentation not directly related to a consultation prescription will not be considered. All documents provided must be as concise as possible in terms of both presentation and content.

### **Regularization of offers**

In accordance with article R2152-2 of the Public Procurement Code, the contracting authority may authorize all the tenderers concerned to regularize the irregular tenders within an appropriate period, provided that they are not abnormally low. The regularization of irregular offers cannot however have the effect of modifying their substantial characteristics.



## 7. CONDITIONS FOR SUBMITTING OFFERS

**Paper deposits are prohibited. Candidates must submit their tender using internet platform "PLACE".**

Candidates wishing to bid must visit the website:

<https://www.marches-publics.gouv.fr/>

This platform makes it possible to:

- download the tender documents, accepting the conditions of access and use of the platform (technical requirements ...)
- ask the contracting authority questions about the consultation file before submitting bids,
- respond by electronic means to the procurement.

After the deposit of the tender on the platform, a message indicates to the candidate that the binder deposit operation has been successfully completed, and then an acknowledgment of receipt is sent to him by e-mail (on the registered user's mailbox) giving a certain date and time to the filing, the date and time of receipt being referred to.

The absence of a confirmation message of good reception or electronic acknowledgment means that the response has not reached the contracting authority. The economic operator must ensure that messages sent by the platform are not treated as unwanted e-mails or spam.

### **File presentation and file format**

The accepted formats are: .pdf, .doc, .xls, .ppt, .odt, .ods, .odp, as well as the image formats .jpg, .png and documents .html.

The candidate must not use active code in his answer, such as:

- Executable formats, .exe, .com, .scr, etc. ; Macros ; ActiveX, Applets, scripts, etc.

### **Timestamp**

Folders transmitted electronically are time stamped. Any file whose filing ends after the deadline is considered to be out of time. It is advisable to upload the file on the platform well before the date and time limit for receipt of offers. The duration of the download depends on the speed of the candidate's Internet access and the size of the documents to be transmitted. For example, with an effective bandwidth of 128 kbps, one minute is required to download a 1 MB file.

### **Anti-virus**

Applicants must ensure that transmitted files do not contain viruses. Receipt of any file containing a virus will result in the inadmissibility of the offer. If a virus is detected, the envelope will be considered as never received and candidates are informed by the information entered during their identification.

### **Authorized backup copy**

In accordance with the order of 22 March 2019 (NOR: ECOM1831545A), the candidate who sends his offer electronically can also send a backup copy on electronic physical medium (CD-ROM, DVS-ROM, key USB ...) Or on paper (electronic physical media not allowed).

This backup copy must reach IFREMER by the deadline for submitting the offers indicated in the advertisement and on the cover page of this consultation regulation.

This backup copy must be placed in a sealed envelope bearing the following legible wording: "backup copy". The backup copy must be sent to the following address, by registered mail with acknowledgment of receipt to:

IFREMER  
DAJF / Cellule Marchés  
1625 Route Sainte-Anne  
29280 PLOUZANE

The backup copy will be opened :

- 1° If the application or the tender transmitted electronically contains a malicious computer program (or "virus");
- 2° If the application or the tender transmitted electronically is received after the deadline, provided that the buyer has tangible evidence that the envelope has begun to be transmitted before the deadline for the closing of the bids and that the backup copy has arrived within the time limit.

## 8. CONDITIONS OF PARTICIPATION

To be considered for admission, candidates must meet the following conditions:

- 1° Candidates must have a sufficient level of experience, demonstrated by adequate references from contracts previously executed or currently being executed relating to services similar in their object and volume.
- 2° Candidates must have sufficient technical capacity to ensure the performance of the services, in terms of general technical resources and human resources.
- 3° Candidates must have achieved an average turnover over the last three financial years at least equal to twice the amount of their offer.

## 9. CRITERIA FOR JUDGING OFFERS

Ifremer will select the best offer based on the following weighted criteria:

No.	Criteria	Weighting on the final grade
1	Price	45%
2	Availability	25%
3	Adequacy of means	30%

Each criterion will be scored out of 20 points and then weighted. The contract will be awarded to the candidate who obtains the highest final score (NF) provided that their tax and social security contributions are up to date.

**An offer that does not comply with one or more mandatory characteristics mentioned in the CCTP in the "Feature-Mandatory" category will be declared irregular and will not be analyzed.**

## 9.1. Calculation of the price score

The price score is calculated from the contract price in € excluding VAT indicated in the contract agreement. The maximum score of 20 is awarded to the candidate who presents the lowest total amount excluding VAT. The scores of the other candidates are awarded according to the formula indicated below :

$$NP = 20 \times (\text{total amount excluding tax of the lowest bidder} / \text{total amount excluding tax of the offer analyzed})$$

## 9.2. Calculation of the availability score

The availability score is graded out of 20 points using the following scale:

- March or April 2026: 20 points
- May 2026: 10 points
- June 2026: 5 points
- July 2026 or later: 0 points

## 9.3. Calculation of the adequacy of means score

The adequacy of means score is rated out of 20 points based on the information presented in the technical report to assess the suitability of the test site and the proposed naval resources in relation to the need expressed in the CCTP. The rating is awarded out of 20 points in accordance with the following scale:

- Very satisfactory: 20 points
- Satisfactory: 15 points
- Passable: 10 points
- Insufficient: 5 points
- Very insufficient: 0 points

## 10. ADDITIONAL INFORMATION

Telephone responses will only concern basic questions. For more in-depth technical or administrative questions, candidates must submit their questions via the online platform:

<https://www.marches-publics.gouv.fr/>

In the event of difficulties accessing the platform, the candidate can contact the Ifremer Purchase Department at the following address: [cellule.marche@ifremer.fr](mailto:cellule.marche@ifremer.fr)

## 11. CONFIDENTIALITY

The candidate undertakes not to use the information provided by Ifremer for any purpose other than its offer. The candidate undertakes not to disclose the information and documents provided by Ifremer and not to communicate with any person other than Ifremer without its prior authorization.

## **12. CONFLICT OF INTEREST**

The candidate for the contract undertakes to notify Ifremer of any situation likely to lead to a conflict of interest. This refers to any situation in which a person who participates in the conduct of the contract award procedure or is likely to influence its outcome has, directly or indirectly, a financial, economic or any other personal interest that could compromise their impartiality or independence in the context of the contract award procedure.

## **13. PROVISIONAL CALENDAR**

- Date of publication on the purchase platform (PLACE): July 17, 2025
- Deadline for receipt of offers: septembre 5th, 2025, 4 p.m.
- Market notification: September 2025

## **14. DOCUMENTS TO BE PROVIDED BY THE SUCCESSFUL CANDIDATE**

In order to be able to notify the contract, the only successful candidate will be asked to transmit the certificates and attestations mentioned below:

- K-Bis extract less than 3 months old;
- Tax compliance certificate;
- Social compliance certificate;
- Valid professional liability insurance certificates.

Each co-contractor and/or subcontractor presented in the offer must also provide these certificates and attestations.